



**The James Hutton Institute
By Webex
30 November 2022, 09:00**

MINUTES

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| Chair: | Ian Gambles (IG) (Chair) | |
| Board members: | Susan Davies (SD) Archie Gibson (AG) Chris Gilligan (CG) Ken Greetham (KG) | Deborah Keith (DK) George Lawrie (GL) Iain Reid (IR) Alyson Tobin (AT) Elizabeth Wade (EW) |
| Apologies: | Paul Grice (PG) | |
| Attendees: | Colin Campbell (CC) Alasdair Cox (AC) Deb Roberts (DR) Hugh Darby (HD) | Lesley Torrance (LT) Jenni Stockan[presentation] Anne Pack (AP) [Minutes] |

Opening remarks. The Chair welcomed everyone to the meeting and introduced Jenni Stockan, Insect Ecologist, Ecological Sciences. Jenni gave a presentation on “Reversing insect declines and preserving ecosystem services”. A copy of the presentation was circulated after the meeting.

The Chair thanked Jenni for her presentation. Jenni left the meeting.

- 1 Apologies**
Paul Grice
 - 2 Register of Interests**
There were no new declarations.
 - 3 Minutes of the meeting held on 21 September 2022.**
Subject to a minor correction, the minutes were approved as a true record of the meeting.
 - 4 Matters arising**
All actions were complete.
 - 5 CEO Report, Op Plan, Risk Register, BioSS report**
The CEO Report, Op Plan Q2, Risk Register and BioSS six-month report were provided for information.
CEO Report. CC provided additional information:
 - There are lots of good signs of success; grants won, new buildings opening.
- Operational Plan**
- CC said the Operational Plan was the same as last time and that he will report more fully in February on the 3rd quarter.

Risk Register

The Risk Register was provided for information and review.

BioSS six-month report

The report was noted.

6 Director of Finance Report and Management Accounts

- A paper was received for information. It is expected to end the year positive against budget.

7 Health & Safety

A paper was provided for information.

- The H&S team is now at full complement.
- The Fire Policy was given approval.

8 Capital Programme Update

- An update paper was provided for information and comment.

**9 Verbal Reports from Sub-Committee Chairs and James Hutton Ltd
SERIC**

The SERIC Chair provided a verbal update on the meeting held the previous day:

- Plans for next round of science reviews are underway.

NR&G

The NR&G Chair provided a verbal update on the meeting held the previous day.

A&F

The A&F Chair provided a verbal update on the meeting held the previous day.

James Hutton Ltd

James Hutton Ltd Chair provided a general update as there has been no meeting since the last Hutton Institute Board meeting.

10 Group Structures and Governance - Benchmarking

A paper was provided which reviews the current Group structure compared to other similar organisations.

11 Just Transition Funding and Craigiebuckler Campus Plans

A paper was provided for review and advice.

AOB

Dates of meetings in 2023:

15th February (Edinburgh)

26th April (Dundee)

14th June (Aberdeen)

13th September (Dundee)

15th November (virtual)